

Scrutiny Co-ordination Committee

Time and Date

10.00 am on Wednesday, 11th September, 2013

Place

Committee Rooms 2 and 3 - Council House, Earl Street, Coventry

Public Business

1. **Apologies and Substitutions**

2. **Declarations of Interest**

3. **Minutes**

- (a) To agree the minutes of the meeting held on 7th August, 2013 (Pages 5 - 8)
- (b) Matters Arising

10.05 a.m. - 10.20 a.m.

4. **Reports Back on Conferences**

- (a) Civic Visit to Volgograd - 31st January to 3rd February, 2013 (Pages 9 - 16)
Report of Councillor Sawdon, Lord Mayor 2012/13
- (b) Report Back on Delegation to City of Volgograd - 8th to 11th May, 2013
(Pages 17 - 20)
Report of Councillor J Mutton
- (c) Presentation to the European Union - Strasbourg - 10th - 12th June, 2013
(Pages 21 - 24)
Report of Councillor J Mutton
- (d) Civic Visit to Kiel, Germany for 131st Kieler Woche - 21st - 24th June, 2013
(Pages 25 - 28)
Report of the Lord Mayor, Councillor Crookes

10.20 a.m. - 10.50 a.m.

5. **Houses in Multiple Occupation - Recommendations from Scrutiny Co-ordination Committee** (Pages 29 - 50)

Briefing note of the Scrutiny Co-ordinator

Councillor Mrs Bigham, Chair of the Houses in Multiple Occupation Task and Finish Group, and Councillor Maton, Chair of Planning Committee, have been invited to attend for the consideration of this item.

10.50 a.m.

6. Outstanding Issues

All outstanding issues have been included in the Work Programme

7. Scrutiny Co-ordination Committee Work Programme 2013/2014 (Pages 51 - 56)

Report of the Scrutiny Co-ordinator

8. Any Other Items of Public Business

Any other items of public business which the Chair decides to take as a matter of urgency because of the special circumstances involved.

9. Meeting Evaluation

Private Business

Nil

Chris West, Executive Director, Resources, Council House Coventry

Tuesday, 3 September 2013

- Notes:1) The person to contact about the agenda and documents for this meeting is Liz Knight/Suzanne Bennett, Democratic Services, Council House, Coventry, telephone 7683 3073/7683 3072, alternatively E-mail: suzanne.bennett@coventry.gov.uk
- 2) Council Members who are not able to attend the meeting should notify Liz Knight/Suzanne Bennett no later than 9.00 a.m. on the day of the meeting, giving their reasons for absence and the name of the Council Member (if any) who will be attending the meeting as their substitute.
- 3) Scrutiny Board Members who have an interest in any report referred to this meeting, but who are not Members of this Committee, have been invited to notify the Chair by 12 noon on the day before the meeting that they wish to speak on a particular item. The Member must indicate to the Chair their reason for wishing to speak and the issue(s) they wish to raise.

Membership: Councillors F Abbott, J Blundell, J Clifford (Deputy Chair), C Fletcher (Chair), T Khan, R Sandy, T Skipper, S Thomas and K Taylor

By invitation Councillors L Bigham, J Mutton, K Maton, T Sawdon and G Crookes Lord Mayor, Mrs Bigham, Maton, J Mutton, and Sawdon

Please note: a hearing loop is available in the committee rooms

If you require a British Sign Language interpreter for this meeting
OR if you would like this information in another format or
language please contact us.

**Liz Knight/Suzanne Bennett, Governance Services - Telephone: 024
7683 3072**

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